

FORM 1

(regulation 2)

Saint Vincent and the Grenadines
TOWN AND COUNTRY PLANNING ACT 1992
(Section 16)

**APPLICATION FOR DEVELOPMENT
(BUILDING WORKS)
FOR NEW CONSTRUCTION, ALTERATION OR EXTENSION TO
BUILDINGS**

<i>Applicant Information</i>	<i>Project Information</i>
Name _____	<i>Note: all measurements are to be in sq. ft., acres, feet and inches</i>
Mailing Address _____	Proposed Development _____
_____	(If Residential) _____
Phone _____ Email _____	Total # of Dwelling Units Proposed _____
If company, list directors _____	Floor Area of proposed Building(s) _____
_____	Setbacks: Front _____
_____	Sides _____
Do you own the land? Yes _____ No _____	Rear _____
Do you lease the land? Yes _____ No _____	# Parking Spaces _____
If NO to either, are you contracted to	_____
purchase the land? Yes _____ No _____	Floor Area existing Building(s) _____
<i>Legal Status of Applicant</i>	Proposed date of commencement _____
Is applicant a national? Yes _____ No _____	Proposed date of completion _____
If NO, please attach Alien Land Holding License.	_____
<i>Landowner Information (if different than applicant)</i>	<i>Average cost of Development</i> E.C.\$ _____
Name _____	_____
Address _____	_____
Phone _____ Email _____	_____
<i>Applicant's Agent (if applicable)</i>	_____
Name _____	_____
Address _____	_____
Phone _____ Email _____	_____

<i>Applicant Information Con't</i>	<i>Project Information Con't</i>
<i>Property Information</i>	
Address _____	
Parish _____	
Lot Size: _____	
Total Site Coverage (%) _____	
Describe Existing Development (if any) on the site _____	
List existing mature vegetation to be retained _____	
<i>Infrastructure</i>	
Access Road (Type/Class) _____	
Electricity Yes _____ No _____	

All applications must be in triplicate.

Applicants are advised that they must complete the appropriate application form for the proposed development

Declaration: I hereby certify that the information provided above is accurate and true to the best of my knowledge.

Applicant: _____ Applicant's Agent: _____ Landowner: _____

Date: _____ Date: _____ Date: _____

****Omission or falsification of any information in this form may invalidate the application***

FOR OFFICIAL USE ONLY

Accepted by: _____ Application No.: _____

Date: _____ Application Fee: _____ Receipt No.: _____

PPDB Decision Date _____

Secretary
Planning and Development Board

Date _____

1. Are any other building permits active at the site? YES _____ NO _____

If YES, list number(s) _____

2. Type of work _____ New building _____ Addition _____ Alteration

[Tick all applicable] _____ Wall / Fence _____ Demolition _____ Other (specify) _____

3. Width of street in front of lot _____

4. Dimensions and area of lot

(a) Average Length: _____

(b) Average Width: _____

(c) Area: _____

5. State how you propose to drain off rain or surface water from your lot. If the soil is subject to moisture retention, state also how you propose to drain the sub-soil.

6. Existing roof area (sq. ft.) _____ Total roof area (sq. ft.) _____

7. If extension to building, new floor area (sq. ft.):

Basement _____ Ground Floor _____ Upper Floor _____

8. Give distance of circulation space around dwelling:

(a) From eaves or any projecting part of house to side boundaries; (a) _____

(b) From eaves or any projecting part of house to rear boundary; (b) _____

(c) From eaves or any projecting part of house to front boundary. (c) _____

9. Dimensions

Room(s)	Length	Width	Height from Floor to Plate	Area
Total Building				

10. Minimum height of lowest floor from ground: _____

11. Material of which kitchen floor is to be made: **NB** (Kitchen floors must be made of fire-resistant material)

12. Material of which building is to be constructed: _____

(a) External Walls: _____

(b) Internal Walls: _____

(c) Roof: _____

13. Is this a listed building? _____ Yes _____ No. If yes, what category? _____

14. Type of latrine Existing: _____

Proposed: _____

CONTACT INFORMATION FOR CONTRACTOR AND DESIGNER

	NAME	POSTAL ADDRESS	PHONE NO.	FAX NO.
PROJECT SUPERVISOR				
CONTRACTOR OR BUILDER				
ARCHITECT OR DESIGNER				